

# Boost your productivity and effectiveness in 30 days.

## Program Information

Thank you for your interest in participating in this fantastic 30-day program. The program will enable you to optimise your time so you can start to focus on what's important in your business without sacrificing what's important in your life and put you on the path to saving up to six weeks a year.

## This program is ideal if you are:

- Regularly overwhelmed and frustrated because you always have so much to do.
- Overworked and working more hours than you care to every week
- Not getting the results you know you are capable of in your business
- Finding yourself regularly distracted and not able to prioritise what needs to be done
- Constantly reactive because you always seem to be dealing with the urgent
- Feeling as if you are just surviving rather than thriving
- Uncertain about how things will change, but you know change is needed

## Our goal is to help you:

- Establish a clear pathway forward that will accelerate the results you know you can achieve
- Learn how to schedule your time and know when to perform important tasks
- Identify the tasks that you should focus more on your time on and those that need less attention
- Improve how you control your time rather than allowing it to control you
- Create a balance between your work and family life so you can do more of what's important
- Achieve important outcomes more efficiently by controlling distractions
- Increase your certainty by using the power of habits and routines

Any program can show you how to improve productivity and use your time, but not every program will give you one-to-one support with a qualified coach and mentor. To further fast track your results, each of the four modules includes a free thirty-minute individual zoom session with me. I am including a money-back guarantee.

I am looking to work exclusively with focused business owners in this 30-day program. As part of this special promotion, for the next five owners ready to step up, I offer the entire program plus my support as a bonus for only \$299, rather than the normal price of ~~\$495~~. This offer is only open to the next five professionals, so don't miss the opportunity.

## Program Summary

The program provides supporting notes and worksheets that cover the following success principles:

<b>Introduction</b>	Program objectives and outcomes
<b>Module 1</b>	Obtaining clarity and purpose
<b>Module 2</b>	The role of habits and routines & how to prioritise important tasks
<b>Module 3</b>	Dealing with distractions & managing your time
<b>Module 4</b>	The role of mindset & implementing the five principles
<b>Summary</b>	Debrief and answer your questions.

If you are ready to make a change, book a time here <https://calendly.com/robert-coaching/30min> to begin your journey with me.

If you haven't done so, you may like to read my PDF on "How to Boost Productivity and Effectiveness – 5 principles to ELEVATE Business Success." <https://www.robertbonifacio.com.au/#productivity>

I look forward to starting your business success journey with you.



Your Time Matters